



**School Organizational Team Minutes**

**September 18, 2018**

**5:30 p.m.**

**1.0 Welcome – meeting called to order at 5:35**

**1.1 Roll Call**

**Members Present:**

Kathryn Hall, Vice Chair  
Lyn Halvorson, Scribe  
Caryn Grady, Member  
Jeanine Crane, Member  
Jaylene Schoppmann, Member  
Mike Houle, Principal

**Member Absent:**

Carlton Kirkpatrick, Chair  
Sharla Humphrey, Member

**Also Present:**

Traci McLaughlin, Assistant Principal

**1.2 Approval of Minutes – approved by consensus**

**2.0 Old Items (NONE)**

**3.0 New Items**

**3.1 18-19 Strategic Budget Update**

- The Fall strategic budget has been issued.
- Numbers are the same as the Spring budget we reviewed in August for administration, licensed, support staff.
- One thing that changed is the supply budget which is based on the count in the building – with 655 on count day, the budget for general supplies allocated based on their formula is \$84.45 for each student.
- In the spring we had 20 more, so we have less for general supplies (everything except salaries)
- We are not gaining or losing any teachers based on the head count.
- We do have a carryover of \$1575.15 from the last school year supply budget.
- Service Level Agreements (SLAs) are now appearing in the budget

- Example: utilities and trash disposal - \$164,067 – which is based on an average
- Landscape, ELL Placement Testing, MAP Testing, and many other services will have SLAs, although it is not clear what the actual costs will be.
- They will go into place in the next budget. Right now they are showing as allocations, but we do not have the obligation or opportunity to choose services.
- It doesn't affect what we actually have in the budget to spend.

### **3.2 SOT Election Status**

- Each union has their election process underway to licensed and support staff
- PTO needs to put together a voting for the parent spots
- The new team will start October 1<sup>st</sup>

### **4.0 General Discussion –NONE**

#### **4.1 Agenda Planning: Items for future agendas**

- Norms, roles, education of SOT process

### **5.0 Information**

**5.1 Next Meeting:** October 16<sup>th</sup> at 5:30

### **6.0 Public Comment –NONE**

**MEETING ADJOURNED AT 5:54**