



**School Organizational Team Minutes**  
**September 19, 2017**  
**5:30 p.m.**

The Heckethorn Elementary School Organizational Team meeting was called to order at 5:30 pm on Tuesday, September 19, 2017. The meeting was held in the school library.

**Members Present:**

Mike Houle, Principal  
Greg Estes, Chair  
Melanie Stewart, Member  
Jennifer Estes, Member  
Lynette Quitano, Member  
Aimee Vincich, Member (arrived 5:34)  
Merrie Farrar, Member

**Members Absent:**

Amy Mathewson, Vice Chair  
Lyn Halvorson, Scribe

The agenda for this meeting was posted publically on the school website at [heckethornschool.org](http://heckethornschool.org) in accordance with AB394 by Principal, Mike Houle.

1. **Welcome** – Roll was taken and the majority of members were present, Amiee arrived shortly after. Absent were Amy and Lyn. Assistant Principal, Traci McLaughlin and teacher, Ms. Grady were also present. The minutes from the last meeting on August 31<sup>st</sup> were approved by consensus.

2. **Old Items**

- 2.1 **CCSD Budget & Heckethorn Strategic Budget**

- Monday the strategic budgets came out, but all schools have been directed to not share them due to possible errors.
- The rollover of \$40k from last year's budget is gone and we are under \$2400 for our school budget, which is being pulled from supply money.
- The associate superintendent stated multiple errors, count day numbers off, etc. and is asking for budget extensions.
- It is unknown when it will be due.

- 2.2 **SOT Elections**

- The nominations for four parent spots are done.
- The two positions for licensed staff were approved.

- The support staff is still voting.

3. **No new items were discussed.**

4. **General Discussion**

**4.1 Agenda Planning** - The strategic budget will need to be discussed at the next meeting and may need to be scheduled on short notice.

5. **Information**

**5.1 Next Meeting** – scheduled (the following week) for September 26<sup>th</sup>

6. **Public Comment** – None

The meeting was adjourned at 5:37 pm.